Request For Proposals (RFP)

State of Maryland

DEPARTMENT OF HUMAN SERVICES (DHS)

ASSET VERIFICATION SYSTEM SERVICES (AVS)

AGENCY CONTROL NO.: FIA/AVS-20-001-S

**AMENDMENT # 1**

**October 6, 2020**

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been underlined and marked in **bold** (**i.e. word**), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Replace the Procurement Officer in the **Key Information Summary** sheet, page iii of the RFP, as follows:

|  |  |
| --- | --- |
| **Procurement Officer:** | ~~Danny A. Gulley~~ **Rufus Berry**  Department of Human Services  Procurement Division  311 West Saratoga Street  9th Floor, Room ~~940-M~~ **940-Q**  Baltimore, Maryland 21201 |
| **e-mail:**  **Office Phone:** | [~~danny.gulley@maryland.gov~~](mailto:danny.gulley@maryland.gov)**rufus.berry@maryland.gov**  ~~410-767-7418~~ **410-767-7044** |

1. Replace the address to which Proposals are to be sent in the Key Information Sheet as follows:

|  |  |
| --- | --- |
| **Proposals are to be sent to:** | Department of Human Services  Procurement Division  311 West Saratoga Street  Baltimore, Maryland 21201  9th Floor, Room ~~940-M~~ **940-Q**  Attention: ~~Danny A. Gulley~~ **Rufus Berry** |

1. Revised Section 22 “**Financial Disclosure”** of Attachment M as follows:

22. The Contractor shall comply with the provisions of Section 13-221 of the State Finance and Procurement Article of the Annotated Code of Maryland, which requires that every business that enters into contracts, leases, or other agreements with the State or its agencies during a calendar year under which the business is to receive in the aggregate~~, $100,000~~ **$200,000** or more, shall within 30 days of the time when the aggregate value of these contracts, leases or other agreements reaches ~~$100,000,~~ **$200,000**, file with the Secretary of State of Maryland certain specified information to include disclosure of beneficial ownership of the business.

If you require clarification of the information provided in this amendment, please contact me at (410) 767-7044, or via email at [rufus.berry@maryland.gov](mailto:rufus.berry@maryland.gov).

**Rufus Berry, Procurement Officer**

**October 6, 2020**